

### BOOKING FORM

	<b>W prefix = wall stall</b> <b>A-H prefix = aisle</b>			<b>NB. Aisle Stalls DO NOT have power supply access</b>		
Date	1 Table Single £40 (£45 wall)	x2 Tables Double £70 (£75 wall)	Corner Wall 18ft £85	Circular Centre Table £60	Stall No.	Confirmation/ Payment/Notes

[c.pitkin@hotmail.co.uk](mailto:c.pitkin@hotmail.co.uk) | 07517684087

Please indicate your choice of pitch type and dates above. We will try wherever possible to accommodate requests for specific locations.

Payment in full is required no later than 1 calendar month in advance of the fair. Booking is only confirmed on receipt of full payment

**Name:**  
**Address/Postcode:**  
**Email:**  
**Phone No:**  
**Type of Goods:**

**To pay by BANK TRANSFER:**  
 Sort code **54-30-27** | Account No. **37099264** | Payee: **C.PITKIN**  
 Enter date of fair & stall No. as your reference eg. 061222 W1

**To pay by Card: Card number:**  
**Expiry Date :**                      **CVC No. - last 3 digits:**  
 By entering this information you are giving us permission to process payment for the event(s) requested.

**By attending this & future events you agree to have read, understand & abide by the clauses and conditions below.**

- No repro goods intended to deceive.
- No sub-letting of stalls.
- At no times must goods block the aisles – **you must NOT exceed your allotted space** or place any goods or tables of any kind in the public walkways or shared gangways of your neighbouring stalls. IF YOU REQUIRE MORE SELLING SPACE BOOK IT.
- All electrical items **MUST be PAT** tested. If you cannot supply supporting documentation on request you will cease usage of the electrical item without question.
- Power supplies are available to wall pitches only **NO KETTLES OR HEATERS PERMITTED.**
- Decorum, compliance and goodwill between stallholders, public and organizers is expected at all times | aggression, troublemaking| vandalism or attempted intimidation of any kind will not be tolerated.
- To comply with Trading Standards regulations all stallholders must ensure that all goods are clearly priced. *The Fair Organisers* reserves the right to ask stallholders to remove any goods considered unsuitable.
- Check on arrival that your table is correctly and safely erected, *the Fair Organisers* cannot be liable for any breakages.
- Watch your stock at all times, *fair organisers* will not be held responsible for any loss or theft from your stall. Stallholders are reminded of the importance to obtain their own insurance cover.
- You are responsible for the safety of your stand. Exhibitors are totally responsible for every object displayed by them including liability for all claims arising out of handling of objects. Exhibitors are strongly advised to take out their own public liability insurance.
- Cancellations will be accepted up to one calendar month before the fair. Any booking cancelled at less than one month’s notice before the fair for whatever reason will forfeit the total stall fee paid even if we re-let the stall. If you fail to attend your payment is immediately forfeited.
- Regrettably, Dogs, with the exception of assistance dogs, are not permitted on-site by request of the venue.

Acceptance of the above shall be condition of entry to the event. Fair organisers will not assume any responsibility whatsoever for any loss, damage, abandonment or cancellation of any event.

**WE RESERVE THE RIGHT TO REMOVE FROM SITE AND/OR REFUSE BOOKING SHOULD YOU BE UNABLE TO ABIDE BY ANY ONE OF THE ABOVE T’S & C’S**

**Privacy Policy** - We only collect personal information about you where it is completely necessary. We will not sell your personal information to third parties. We use your information for legitimate interest such as to provide you with booking confirmations and receipt of payment(s) made. **Consent** – By issuing us with your payment details you are consenting to the processing of these as agreed and instructed upon booking. You may withdraw your consent at any time and make alternative payment arrangements; please contact us a minimum of 1 month prior to the event you are booked to attend. **Retention** - We retain only the data required about you to satisfy current financial laws.